

**HOSTEL FORM**



# BIHAR PUBLIC SCHOOL

Managed by : Lok Bharti Social Welfare Educational Trust

Affiliated to C.B.S.E., New Delhi, upto 10+2 level

Hostel Admission No.....

To

Hostel In-charge / Warden / Superintendent

We request that our son/daughter/ward whose particulars are given below may be permitted to admit in your Boys/Girls hostel.

Affix your recent self attested passport size photograph of father

NAME

GENDER : MALE  FEMALE

DATE OF BIRTH

FATHERS NAME

MOTHERS NAME

ADDRESS OF COMMUNICATION

LOCAL GUARDIAN NAME

ADDRESS OF COMMUNICATION

Affix your recent self attested passport size photograph of mother

Affix your recent self attested passport size photograph of local guardian

PURPOSE OF STAY : Study  Visit  Other

**FOR OFFICE USE ONLY**

DURATION OF STAY : From  To  Year  Month

MODE OF PAY : Monthly  Bimonthly  Quarterly  Half Yearly  Yearly

SECURITY AMOUNT  RECEIPT NO.

Signature of Hostel In-charge

Cashier/Accountant

# TERMS & CONDITIONS

1. Child, parents and guardians are bound to the rule and regulations of the hostel.
2. Extra fee/fine will be deducted from security deposit, if the child will damage the property of hostel due to any indiscipline act.
3. Child will be restricted/terminated from hostel due to any involvement of wrong doing without any notice.
4. Once the prescribed fee being paid, it is not refundable at any cost.
5. No child will be admitted in the hostel, if the child is suffering from any chronic disease. If such thing is there, it should be informed before admitting in hostel.
6. Regular phone calls and frequent visits to child are not allowed at any cost.
7. No costly item and food from outside is allowed in the hostel premises given by parents.
8. Any type of electronic items like mobile, radio, iPod, video game will be sieged if it will be found with hostellers.
9. Hostel is under strict time table and hosteller needs to follow it for daily life like time of bath, breakfast, lunch, snacks, dinner, hair cut day , movie day, rest day etc.
10. Hostellers are not allowed to meet their parent without prior permission of hostel superintendent.
11. Frequent holidays hamper the growth of the child, so parents are encouraged to take child only in holidays.
12. The Hostel Management will not be responsible for any type of mishappening with hostellers due to any natural calamities or unauthorized work done by hosteller like leaving the campus without permission, bringing danger to life through water, fire or poison.
13. Parents/visitors are not allowed to enter inside the hostellers' room without prior permission.
14. No hostellers / visitors are allowed to enter or exit after 5 pm.
15. Parents are not allowed to receive or leave the child from hostel without prior permission.
16. Two months prior notice to be given before leaveing the hostel otherwise two month hostel fee will be charged.

## DECLARATION :

1. We understand the rules and regulation of the hostel for my ward.
2. We understand the fee structure and mode of pay during stay of my ward in the hostel.
3. If there is any change in my residential address and telephone number, I will inform immediately.
4. I hereby certify that my ward and myself shall follow all the rules, regulations and procedures laid down by the hostel from time to time.
5. I hereby put my signature to confirm the above declarations.

Date : .....

Place : .....

Signature of Mother

Signature of Father

Signature of Local Guardian